

Parent Association Board Meeting

June 22, 2011

Present:

Jody Gandelman (JG)

Kim Hughes (KH)

Kim Cresci (KC)

Cathy Danigelis (CD)

Jeanine Tonas (JT)

Keara Meyercord (KM)

Robin Wall (RW)

Welcome- JG

Review roster, job descriptions, liaison description

Duties of liaison

- Check in, go to events, follow-up.
- Expectations: PA Board supportive role. Relay and share pertinent board/administrative information

Goal Setting for Board

- Parent education at meetings (4 open meetings),
 1. "No Bullying" is a potential topic –Mrs. Sabo to look into, may have staff workshop in August and then present at first open meeting.
 2. Looking for 2 more topics- bring to parents to vote via St. Matthew email, etiquette for grades 6,7,8 , or have parents vote at our welcome table at BTSN
 3. Cyber safety (KM), Encouraging responsibility (KC), Multiple Intelligence (KH), Etiquette (JT) & (KH)
 4. Possible co-event with other schools

Calendar Review- JG

- Please try to attend events if you are in town- i.e. BBQ, campus clean-up, etc.
- Back to School Night- If you are present; you will be introduced as a board member in the auditorium.
 1. Sell magnets at BTSN- money goes to parent education, vote for speakers while they are at the tables, undecided price- \$5, \$8, \$10?, need approval from administration to order magnets and charge school directly. Michelle Trumpler ordered last time.
 2. Table Display (KC)– "Be a Parent in the Know"

Open Committees – JG

- Insurance form coordinator
- Fun Run – to be determined if we are a liaison or not, proceeds to go to Athletic Department
- Outgoing Mother’s Luncheon – confirm
- School Signage
- Wednesday Envelope
- Volunteer Hours
- Crab Bash Décor
- Reach out to Parents
 1. Website Link – attached on St. Matthew email to click to view open positions and committees. KC to reach out to Mary Echeverria to best utilize/leverage web site.
 2. Personal Emails – Need to reach out, but still be sensitive. Suggestion- “Please pass onto anyone who may be interested.” Younger grades are the key.

Budget Review - (CD)

- CD working on budget. Awaiting expenses for teacher luncheon.
- Income and expense template for committee chairs

Auction Update – (JG) & (KH)

- Venue- Serra High School
- PA Board to donate item- need to brainstorm
- Western theme – not final
- Ticket price – auction team proposed lowering to \$99

Misc

- Sesquicentennial – Joan Claybrook to be liaison
- Carnival – “Around the World” theme. Committee needs volunteers and will assign classes for inflatables.

Next PA Board Meeting: August 17, 2011 at home of KH @ 6:30pm

Meeting adjourned.....