

# Parent Association Board Meeting

September 7, 2011

Present:

Jody Gandelman (JG)

Kim Hughes (KH)

Cathy Danigelis (CD)

Gina Bartlewski (GB)

Gwen Coffey (GC)

Keara Meyercord (KM)

Robin Wall (RW)

Beverly Viotti (BV)

Jennifer Sabo (JS)

Nancy Arnett (NA)

## **Welcome – JG**

Prayer – provided by CD

### Introduced Ann Connelly

- Working on Parish celebrating 150 years in 2013
- Reviving alumni , organizing events for alumni to feel connected, creating database of alumni
- Ann Connelly to email alumni Golf Tournament information to alumni

### Liaison Expectations

- Try to do more than just email committees- go to kick-off meetings and be more of a “hands-on” liaison
- Act as a resource for committees
- Remind committees of PA Newsletter – goes out bi-monthly, likes personal/student information, should include information from student council, contact person is Elizabeth Heagerty

### Goal of PA Board

- Continue to improve communication
- Implement activities for students on the playground
  1. Need of creating a plan for the playground to act as an overlay for traffic plan
  2. JG proposed Peaceful Playground – company that provides stencils and blueprints for playground
  3. Traffic flow/stripping regulations, including planters, must be done first before permanent playground overlay can be done
  4. NA suggested a temporary solution be put into place until redesign of parking lot/traffic flow is done- use of art students from Mercy High School to propose temporary playground plan (to be approved by administration) and then implement program with use temporary paints to stencil playground. GC to contact Mercy High School.
  5. Goal- promote organized activities for students during recess and lunch.

### Introduced Denise Uhl

- New school counselor who will be speaking at first Open PA Board meeting on the topic of “Healthy Friendships”
  1. Non-bullying initiative which acknowledges the role of the parent, teachers, and student ambassadors to carry out messaging. Message of this program- students need to have a voice and “explore” alternative interests/friendships which is a normal result of growing up.
  2. Target is to first present to middle school, then to elementary school
  3. Key to success of program is follow-thru: Program to be presented to students at lunchtime with 2 week follow-up. Then, counselor to meet with teachers to target students whom continue to have issues and work more closely with these students.

### **Calendar Review – JG**

- September 13 – Open PA Meeting at 7pm in Ward Hall
  1. Guest speaker Denise Uhl to present topic of “Healthy Friendships”
  2. Carnival, Golf Tournament, and Auction chairs to also present information
- September 14 – Coffee with School Counselor
  1. GB and GC to attend
- GB to remind Signage of Open PA Meeting and Coffee signs & add balloons to signs
- JG to add section in newsletter for Open PA Meeting to promote topic of “Healthy Friendships”

### **Fundraiser Updates – JG, KH, GC**

RW and KM to compile list of needs/wants to direct fundraising efforts to

#### Carnival

- Exempt from advertising guidelines for posting flyers
- Wristband price to be increased by \$5.00
- Addition of tents along middle school building with table and chairs. This will be turned into a lounge for Saturday night
- Many volunteers needed- Jane Brennan to contact KC
- Request for classroom donations to be solicited via Room Coordinators
- Snow cone booth- Carnival committee secured 2 snow cone machines. GC requested A-1 Rentals be contacted in the future.
- No more than 2 students working in a booth at one time

#### Auction

- KH meeting with Auction committee regarding communication
- Need to encourage parents to view links

#### Golf Tournament

- JG - registration is open and banner has been ordered
- Star sponsors
- Soliciting donations/sponsors

### Plum District Fundraiser

- KH presented idea of this “Groupon” type of fundraiser targeted to mothers in this area
- Administration states there are strict guidelines in place regarding fundraisers in order to maintain non-profit status. For this reason, we are unable to do this fundraiser.

### Pencil Machine

- Karin Mason is offering to donate pencil machine to school with profits to go directly to school – scented pencils to be purchased for \$0.25 each
- Incentive of “Golden Pencil”
- Possible management by student council
- Discussed idea of machine rotating to all classrooms

### Rummage Sale

- CD in the process of compiling expense/revenue spreadsheet
- Signage for Rummage Sale to be up year-round

## **Administration Update**

### Communications

- JS addressed “Wednesday Envelope Email” – this is a combination of Wednesday Envelope and Friday email information
- Committee chairs to be sent advertising protocols
- Enclosed message board outside office- awaiting approval by administration, okay to post at office site until board is installed

### Uniforms

- Enforcing uniforms, including crew length socks. Clarification needed that crew length refers to socks that go to the mid-calf, not over the ankle
- Boys free dress guidelines need adjusting regarding length of shorts on free dress days

## **Treasurer’s Report- CD**

- Magnet sales – profit of \$175.71. Proceeds to help pay for first guest speaker at Open PA Board meeting in November on “Encouraging Responsibility”. Demand of sale of magnets in school office – magnets will now be sold in the school office and possibly at PA Booth at Carnival. CD to track sales with Kris
- Uniform Exchange Update – has made \$2104
- CD to email check request form to all committee chairs and PA Board members

## **Volunteer Update – JG**

### Report on August 31 Committee Chair Meeting

- Discussed committee protocol for approval of flyers/advertisement for website
  1. Documents need to be emailed to JS (not Kris in the office) one week prior to Wednesday email for approval
  2. Once approved, document to be cc’d to JG and Mary Echevarria

### Traffic & Yard Duty

- This is the last year Diane Honey and Ann Olson will chair this committee

- A few prospects for new chairs for this committee for next year
- Traffic & Yard Duty fall under the scope of Consultative Board – will solicit help from Jeff Lowenstein to help fill position(s)

### **Consultative Board & eScrip – KM & RW**

- Orders have dramatically decreased
- Discussed having a kiosk/space for Scrip sales, uniform sales
  1. Possible sites include lunch tables during nice weather and Ward Hall
  2. One day per week- open in both am and pm

### **OPEN PA Meeting Topics – JG**

September 13: Denise Uhl - “Creating Healthy Friendships”

November 15: Susan Stone Belton – “Encouraging Responsibility”

February 7: Tyler Brewer – “Cyber Safety”

May 22: Year-end review, Auction results, 200% volunteers

#### Ballots Tabulated from BTSN

- GB reported on popularity of topics for Open PA Meeting: Encouraging Responsibility, followed by Multiple Intelligence, followed by Bullying, then Cyber-Safety.
- Other topics parents would like to see offered: Tolerance & Diversity, Leadership & Social Skills, Peer Pressure
- Most people (69%) indicated they are interested in having Etiquette classes offered for a fee
  1. Possibly present Etiquette as an after school club
  2. Can address groups of children based on age range, i.e. grades K-2, 3-5, 6-8
  3. Offer 4 week program per age range
  4. KH to follow-up with Etiquette contact

### **Parent Feedback – JG**

- Parent feedback and suggestion box to be placed in office
- No more candy as reward in classroom
- Peaceful Playground – suggested by Andrea Bright

### **Corresponding Secretary Update – GC**

- Discussed gift from the PA Board for Mrs. Matheson for the birth of her baby girl – GC to follow-up

Next PA Board Meeting: October 5, 2011 @ 8:15am in the Resource Center

Coffee/Prayer: JT

Meeting adjourned.....