

# Consultative Board



## Meeting Minutes

March 13, 2010

A meeting of the Consultative Board (the "Board") of St. Matthew Catholic School was held at St. Matthew's on Tuesday, March 13, 2010, at 7:00 p.m.

### 1. Attendance and Quorum

Present at the meeting were: Joel Wine, Bev Viotti, Mary Jane Avalos, Mary O'Regan, Ross Meyercord, Angela Polk, Glen French, Jim Shea, Diane Honey, Charlie Jadallah, and Nicki LaHerran.

### 2. Opening Prayer

The meeting was opened with a prayer in remembrance of Dierdre Bradshaw.

### 3. Approval of Minutes from last Board Meeting

Minutes of the February, 2009 Board Meeting were approved, incorporating revisions noted in e-mails to Angela Polk.

### 4. Principal's Report – Mrs. Viotti

- **Re-registration.** Re-registration is underway.
- **Kindergarten Enrollment.** 60 Kindergarteners have been accepted from the highest number of Kindergarten applications to date.
- **Math Program Update.** Mrs. Viotti provided the Board with an update on improvements to the existing Math Program.

### 5. School Survey Update – Nicki LaHerran

Work on the survey is proceeding. On track to complete the Survey by the end of the 2009-2010 School Year.

### 6. Annual Report Update – Ross Meyercord

On track for publication to coincide with Back to School Night 2010-2011.

### 7. Board Composition for 2010-2011 School Year – Joel Wine

A Nominating Committee is formed to direct the process of soliciting and reviewing nominations for positions on the Consultative Board.

**8. Yard/Traffic Duty Update – Diane Honey**

60% of re-registering families have signed up for specific Traffic and Yard Duty assignments. The system is working well.

**9. Gymnasium Project Update – Joel Wine**

The project has been resubmitted to the Planning Commission through the pre-application process.

**10. Other Business**

- **Cataloguing of School Property.** Nicki LaHerran proposes that we catalogue property which is intended to be used repeatedly including decorations, costumes, sets, food service items. Currently there is no central storage for such items and no expedient means to determine what is available.
- **Father McGuire.** Father shared articles regarding creative fundraising and revenue generating ideas.
- **Recess allotment.** The Board engaged in a discussion of the amount of recess time allotted to the students per day.

8:20 meeting adjourned.

Next meeting Thursday, April 15, 2010

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Angela Polk, Secretary of the Meeting